

ANNOUNCEMENT OF OPPORTUNITY FOR THE POSITIONS OF THE EUMETSAT OMBUDSMAN AND HIS/HER ALTERNATE

EUMETSAT is seeking two people to be appointed as the EUMETSAT Ombudsman and his/her alternate for a period of 5 years, renewable once in line with the terms of Reference approved by the EUMETSAT Council (see Annex II attached hereto). The alternate of the EUMETSAT Ombudsman shall only perform that role on a case-by-case basis when the Ombudsman is unable to perform his/her duties.

The EUMETSAT Ombudsman and his/her alternate shall have no conflict of interest in performing his/her function and shall be obliged to notify the Director-General of any potential conflict of interest that could exceptionally arise during his/her term.

The EUMETSAT Ombudsman and his/her alternate shall enjoy the same privileges and immunities granted to EUMETSAT staff.

DUTIES

The EUMETSAT Ombudsman and his/her alternate will:

- Decide on appeals submitted by unsuccessful tenderers on the grounds of alleged procedural breach of the EUMETSAT Procurement Procedures, in accordance with the EUMETSAT Review Procedure attached in Annex 1 hereto and facilitate the resolution of such cases in accordance with the said procedure.
- Act independently in the performance of his/her duties without seeking or accepting instructions from anyone whatsoever.
- Ensure that strict confidentiality is observed with regard to the matters dealt with in the performance of his/her duties

CONDITIONS

Applicants to these positions shall not, at the time of taking up duty, be EUMETSAT staff members or members of a Delegation representing a Member State in a EUMETSAT Delegate Body. Furthermore, applicants to these positions shall not have been employed by industry having business with EUMETSAT for at least three years before taking up duty.

The financial conditions applicable to the EUMETSAT Ombudsman and his/her alternate are fixed by the EUMETSAT Council. The emoluments shall consist of the reimbursement, in accordance with Article 26 of the EUMETSAT Staff Rules, of travel expenses, a daily subsistence allowance and a daily fee. Details can be obtained upon written request at the following address: legallaffairs@eumetsat.int. The number of appeals is not expected to be more than 2 cases per year, hence the relevant effort is estimated not to exceed 20 days per year, which may be required at a short notice.

QUALIFICATIONS

A successful candidate shall:

- Have extensive experience in international public procurements preferably in the field of aerospace and/or defence;

- Have managed, checked or audited the procurement procedures resulting in a contract award in international public procurements or have acted as arbitrator/mediator or judge in public procurement disputes;
- Display demonstrable authority in these matters, excellent communication and drafting skills in English.

The language used in EUMETSAT procurements is English and applicants are expected to be fluent in this language.

REGULATORY FRAMEWORK

The tasks and responsibilities of the Ombudsman and his/her alternate will be performed within the frame of the following regulatory documents:

Annex I: Procurement Review Procedure

Annex II: Terms of reference of the EUMETSAT Ombudsman

In addition, the status of EUMETSAT as set out in its Convention and Protocol on Privileges and Immunities shall be taken into account.

ADDITIONAL INFORMATION

The duration of this appointment is for an initial period of 5 years renewable only once. Duty should preferably start on 1 July 2023.

A letter including a description of your skills and experience matching the qualifications required for the role and your motivation to apply as well as your CV in English must be submitted to EUMETSAT through the EUMITS website. A EUMITS user guide is available in the section help/documentation but potential candidates may raise also their questions, if any, to the EUMITS administrator at eumits@eumetsat.int or via the EUMITS link “Ask a Question”, no later than **21 March 2023**.

Hard copy paper applications will not be accepted.

The deadline for receipt of online applications is: **4 April 2023 at 15:00 hours.**

Clicking on the button “Register” in the section “Intention to Bid” will indicate to the EUMITS administrator that you intend to apply to this Call for Opportunity.

Applicants are encouraged to submit their application well in advance of the deadline to avoid encountering issues associated with a last minute submission.

Please note that EUMETSAT will only consider candidates from its Member-States:

Austria, Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Netherlands, Norway, Poland, Portugal, Romania, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, Turkey, United Kingdom

Issued on 23 February 2023 by the authority of:

Phil Evans
Director-General